

STAG COMMUNITY ARTS CENTRE

ARTS AND CRAFT FAIR 2011

AGREEMENT

Terms and Conditions

- i) Hire charge per table is £10 & £2 VAT = £12
- ii) All tables and goods must be set up by 10.15 a.m. (Get in from 8.30 a.m.)
- iii) All tables and goods must be cleared away by 3.30 p.m.
- iv) It is the vendor's responsibility for transport of goods to and from the venue and for their safekeeping during the fair.
- v) Vendors should arrange their own insurance.
- vi) Vendors should adhere to national trading standards legislation.
- vii) The Stag Management reserves the right to refuse any application for participation in the Arts and Craft Fair.
- viii) There is no storage space available at the Stag for this project.
- ix) All vendors are required at all times to conduct themselves in a manner in which they would wish to be treated. Any person, group or organisation deemed to be using inappropriate language or behavior to a member of staff or public will be unable to use the Stag facilities for this purpose again.
- x) The Stag provides one trestle table and two chairs (no table covering provided).
- xi) No refunds on booking are provided.

1	Name	
2	Address	
3	Contact Tel No(s)	
4	Email	
5	Description of Goods for Sale	
6	Date (s) required	
7	Number of Tables required (charge per table)	

I agree to the terms and conditions relating to the Arts and Craft Fair as stated above.

Signed

Dated

Please return to: Gabrielle Stapleton, Stag Community Arts Centre, London Road,
Sevenoaks, Kent TN13 1ZZ